Making reservations in the CNSI Microfluidics Lab and Innovation Workshop

Notes:

1. All lab users must reserve the lab for the time that they will be in the room – even if you are only entering for a short amount of time.

Microfluidics Lab

2. In the Microfluidics Lab users must reserve the room for the time that they will be in the lab, AND reserve the tool(s) that they will be using. Yes, two reservations.
3. All of the PDMS tools are grouped together to simplify the reservations.
4. If you are reserving the Objet printer – reserve it for the total time of the run – not the time that you will be in the lab.

Innovation Workshop:

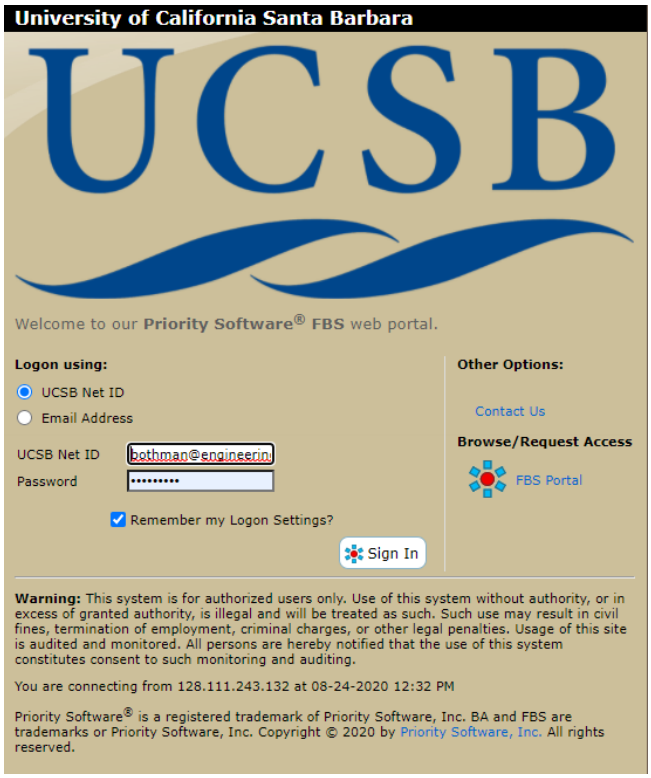
5. Users in the IW must reserve the room, but the 3D printers are the only tools that must be reserved.
6. Rooms 2442 (3D printers) and 2448 (the main part of the IW) are reserved separately.

3D Printers:

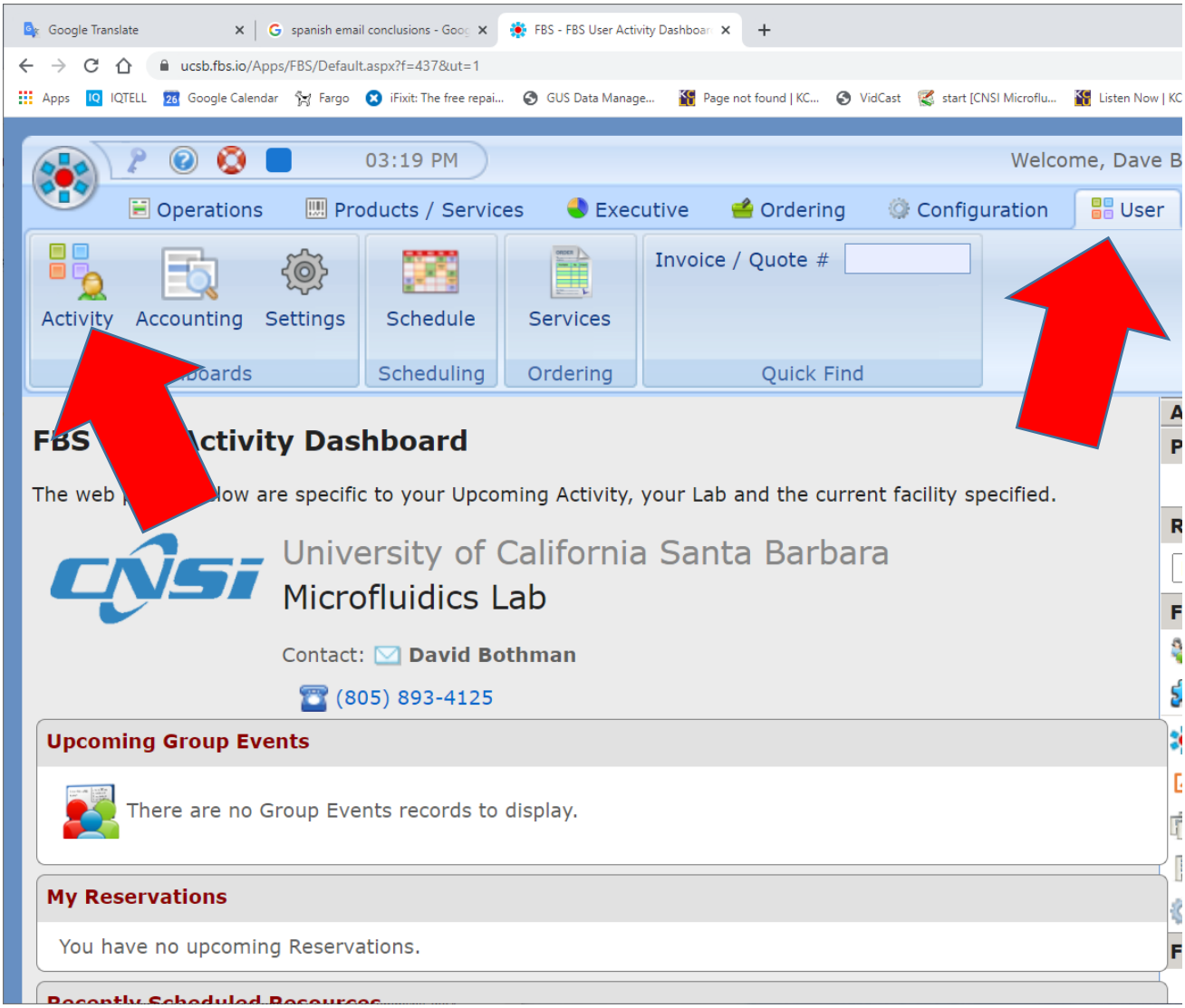
1. Before entering the lab reserve the printer for the estimated print time.
2. After preparing the print job adjust the reservation end time based on the calculated run time.
3. Enter the print consumable use in the section titled "Consumables for this Reservation"
4. Note: the FBS reservation takes the place of the Google Form and paper logs.

Using FBS – Logging in

- Log in to FBS https://ucsb.fbs.io
- Contact me if you have login problems: bothman@ucsb.edu

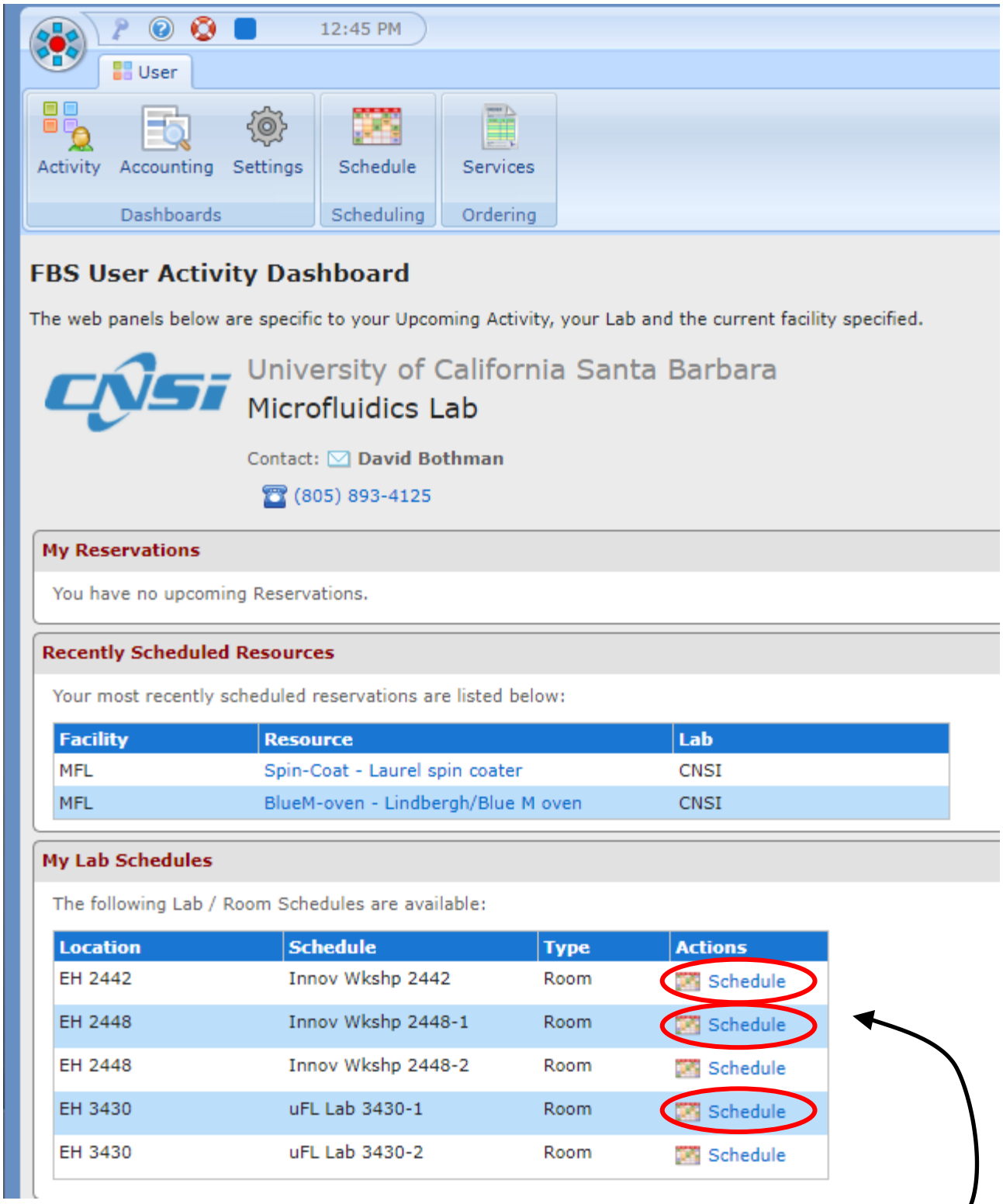


Navigate to the reservation page



1. Select the **USER** tab
2. Select the **ACTIVITY** Dashboard

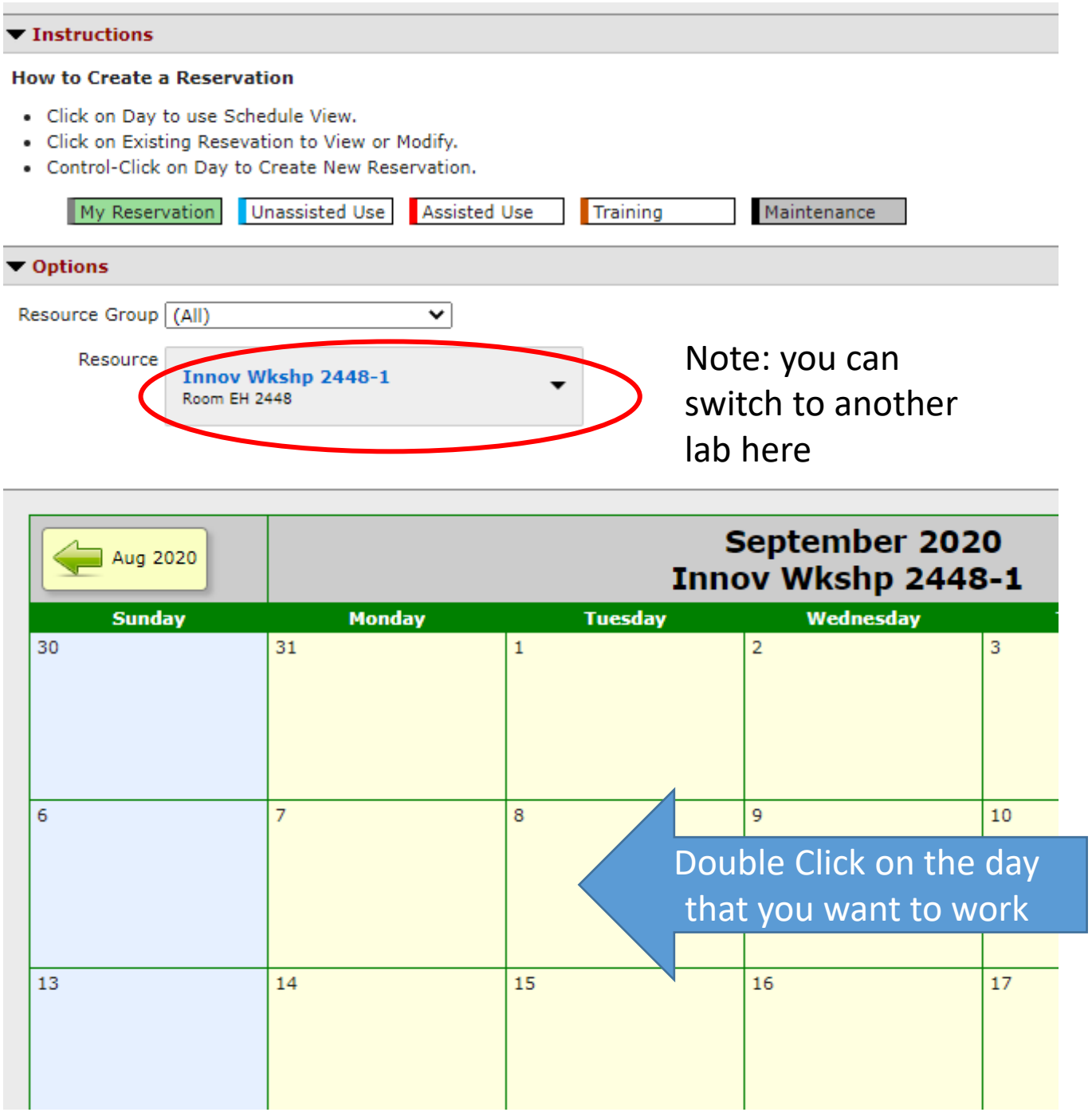
FBS - Reserving Rooms



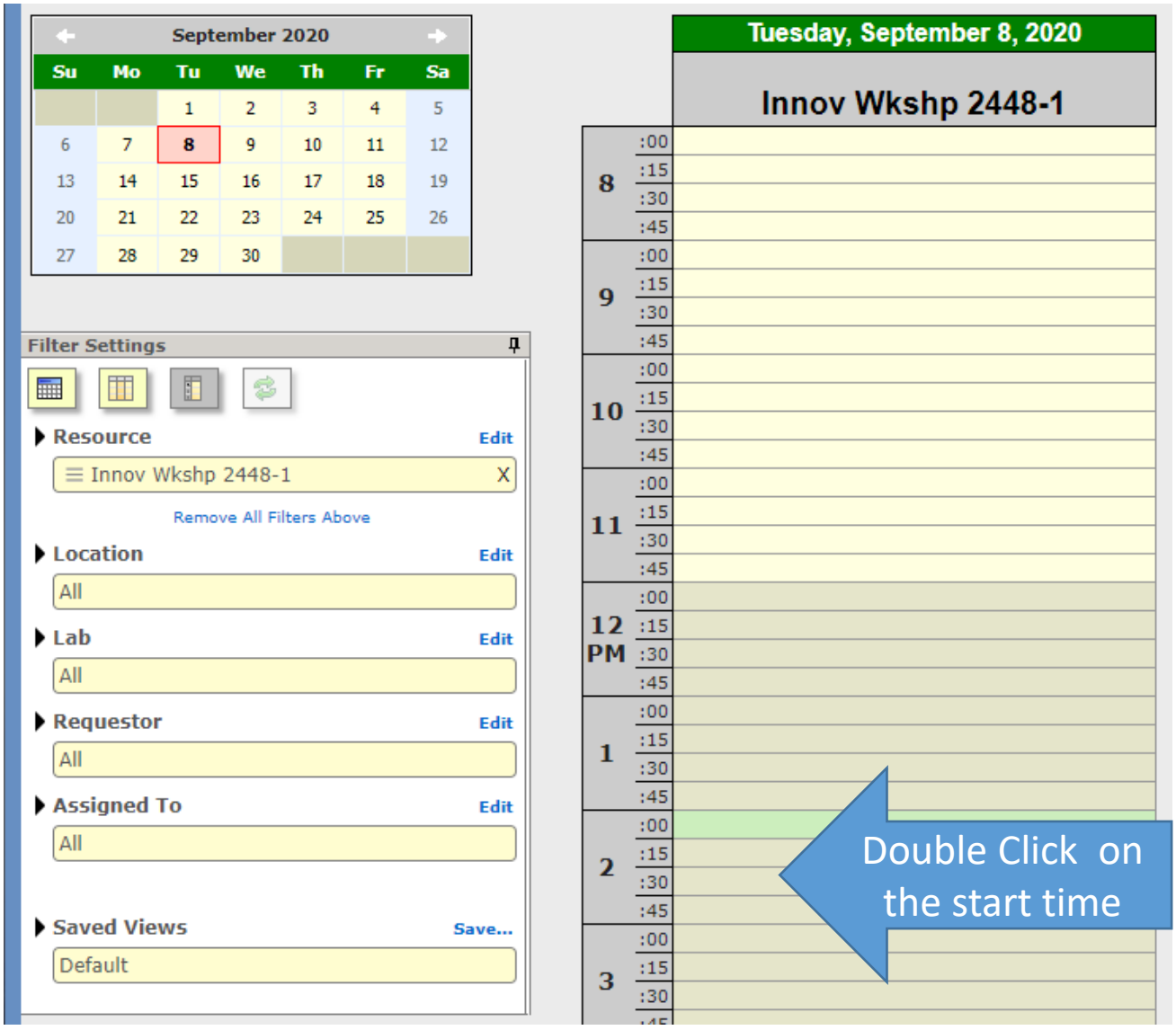
Choose the schedule that you want to access

Note: only use 2442, 2448-1 or 3430-1

FBS - Select the date

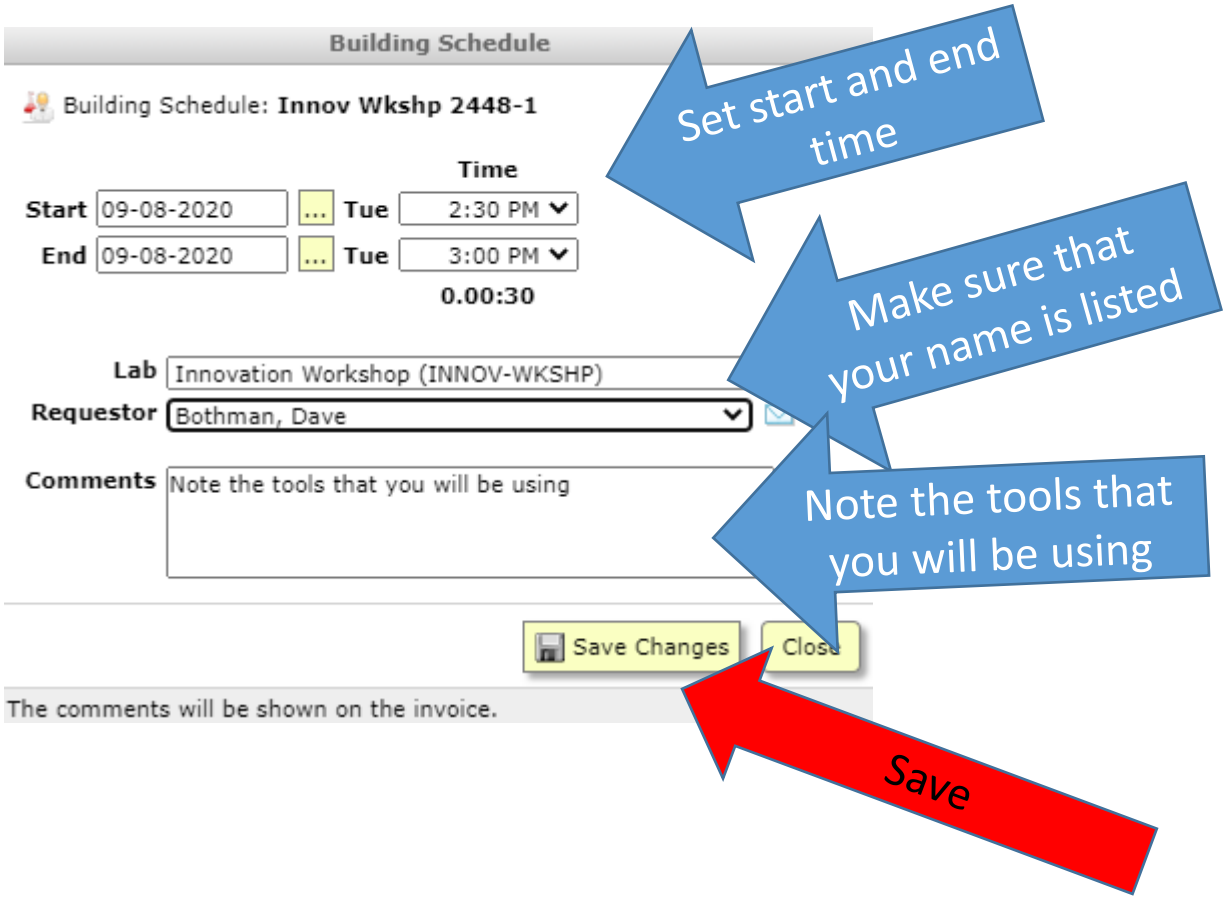


FBS - Select the start time



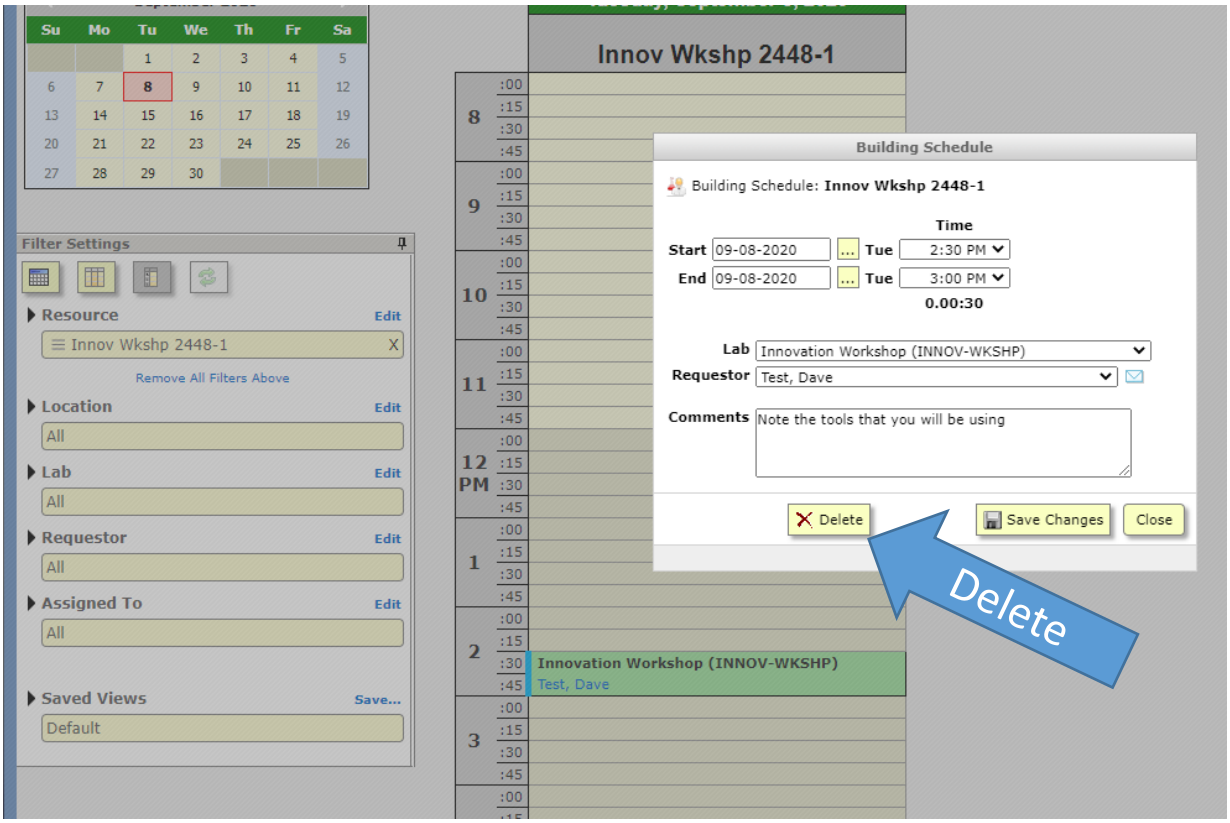
FBS - Make the Reservation

- Set the work time that you want to reserve
- Make sure that you are making the reservation for yourself
- Note the tools that you will be using
- Save the reservation

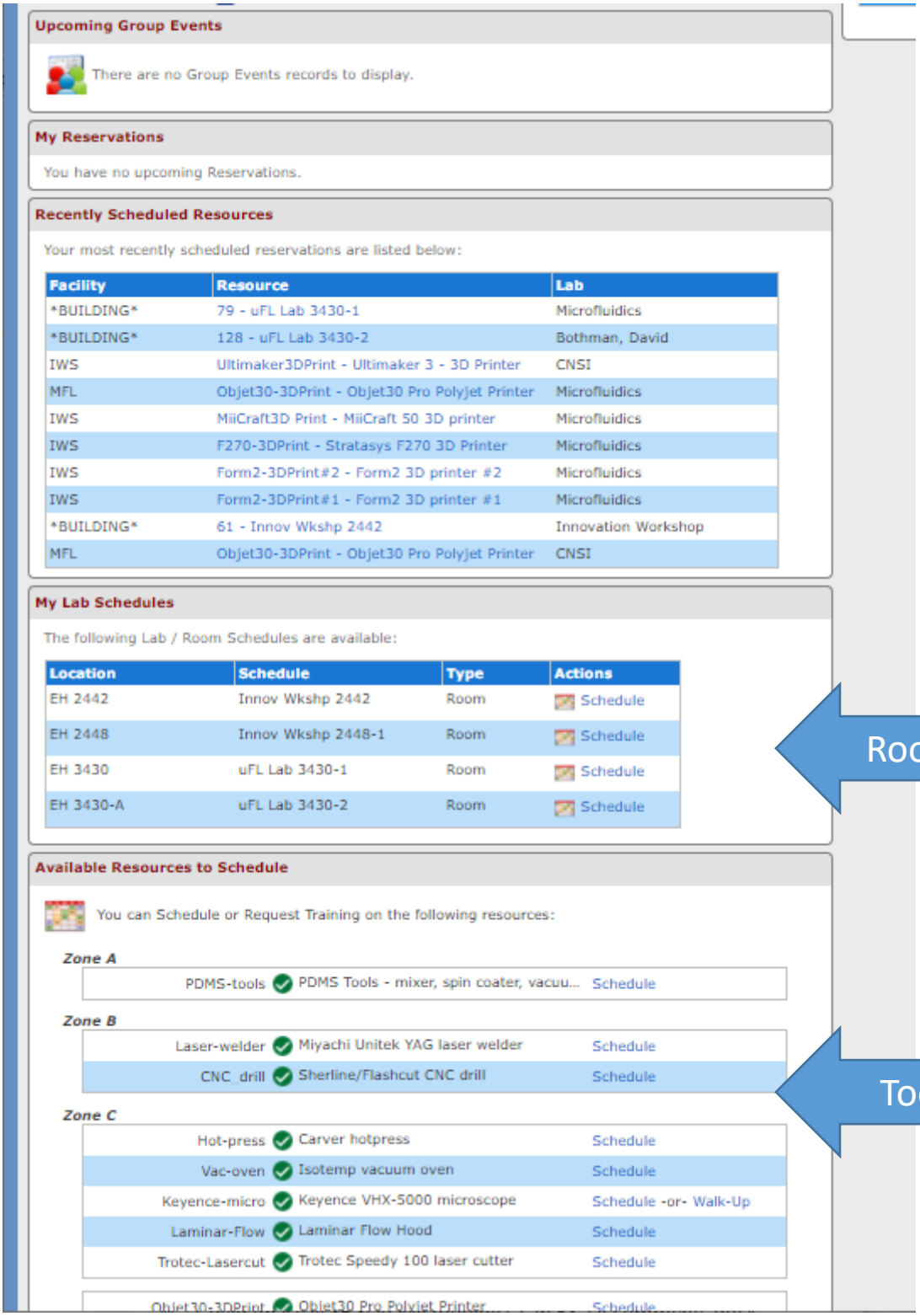


FBS – Add/Change/Cancel Reservations

- Open the Calendar
- Open the reservation
- Delete it



Reserving Rooms &Tools



Upcoming Group Events

There are no Group Events records to display.

My Reservations

You have no upcoming Reservations.

Recently Scheduled Resources

Your most recently scheduled reservations are listed below:

Facility	Resource	Lab
BUILDING	79 - uFL Lab 3430-1	Microfluidics
BUILDING	128 - uFL Lab 3430-2	Bothman, David
IWS	Ultimaker3DPrint - Ultimaker 3 - 3D Printer	CNSI
MFL	Objet30-3DPrint - Objet30 Pro Polyjet Printer	Microfluidics
IWS	MiiCraft3D Print - MiiCraft 50 3D printer	Microfluidics
IWS	F270-3DPrint - Stratasys F270 3D Printer	Microfluidics
IWS	Form2-3DPrint#2 - Form2 3D printer #2	Microfluidics
IWS	Form2-3DPrint#1 - Form2 3D printer #1	Microfluidics
BUILDING	61 - Innov Wkshp 2442	Innovation Workshop
MFL	Objet30-3DPrint - Objet30 Pro Polyjet Printer	CNSI

My Lab Schedules

The following Lab / Room Schedules are available:

Location	Schedule	Type	Actions
EH 2442	Innov Wkshp 2442	Room	Schedule
EH 2448	Innov Wkshp 2448-1	Room	Schedule
EH 3430	uFL Lab 3430-1	Room	Schedule
EH 3430-A	uFL Lab 3430-2	Room	Schedule

Rooms

Available Resources to Schedule

You can Schedule or Request Training on the following resources:

Zone A

PDMS-tools	PDMS Tools - mixer, spin coater, vacuu...	Schedule

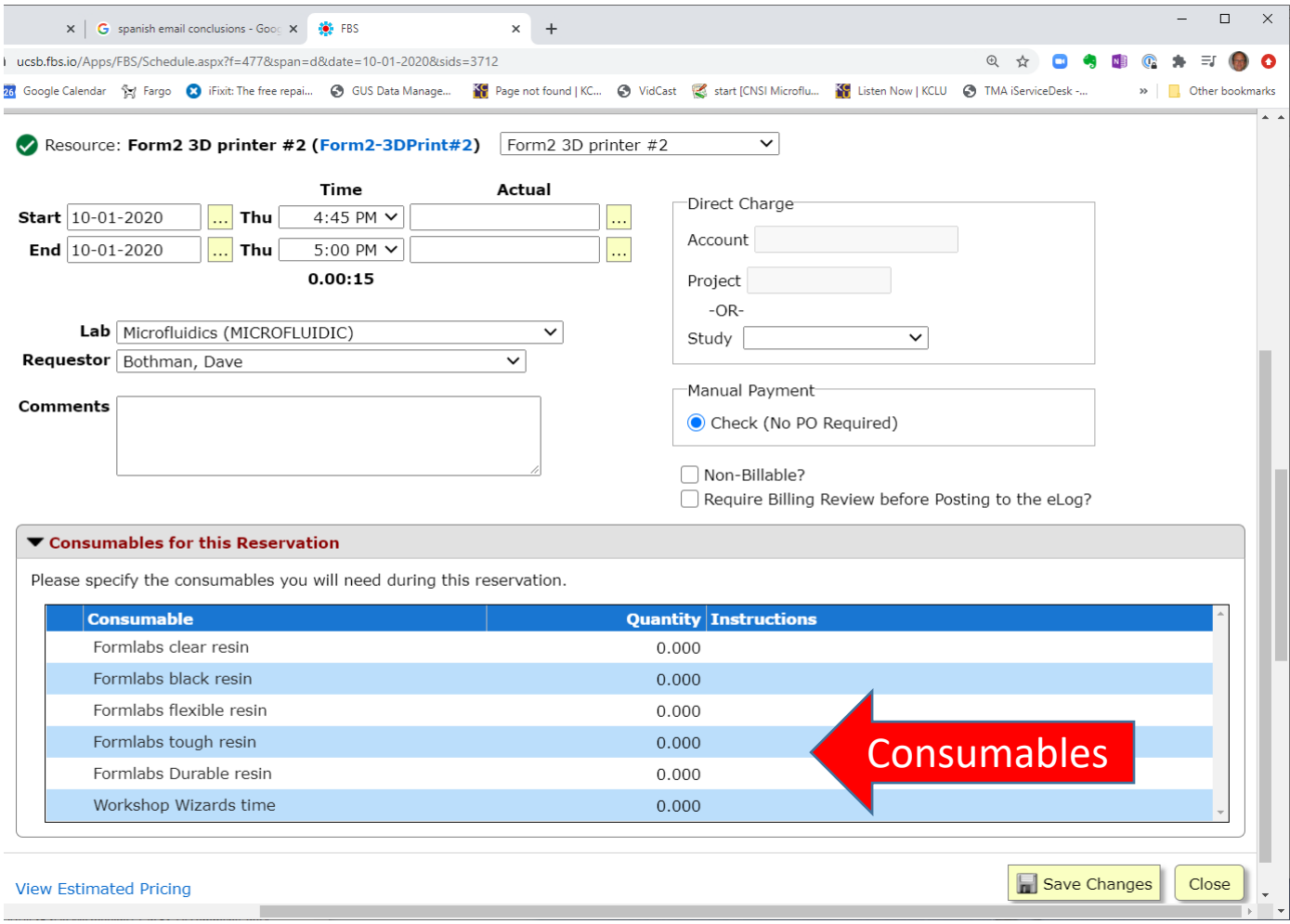
Zone B

Laser-welder	Miyachi Unitek YAG laser welder	Schedule
CNC_drill	Sherline/Flashcut CNC drill	Schedule

Tools

Zone C

Hot-press	Carver hotpress	Schedule
Vac-oven	Isotemp vacuum oven	Schedule
Keyence-micro	Keyence VHX-5000 microscope	Schedule -or- Walk-Up
Laminar-Flow	Laminar Flow Hood	Schedule
Trotec-Lasercut	Trotec Speedy 100 laser cutter	Schedule
Objet30-3DPrint	Objet30 Pro Polyjet Printer	Schedule

Reserving 3D Printers

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